



June 2017

Dear TSC Swimmers and Swimmers from Selected Clubs listed below (closed invite),

RE: TSC Closed Invitational Long Distance Meet 2017

For the first time TSC are licensing the Long Distance Meet (Level 4) so that times will be recorded on the ASA system and can count towards Kent County Qualifying (subject to Kent ASA conditions).

To assist in making the events viable we have also opened up the invites to swimmers from:

- Tonbridge SC
- Beachfield SS
- Bexley SC
- Edenbridge SC
- Sittingbourne & Milton SC
- Orpington O’Jays SC

Please note promoter’s conditions below with regards time limits and limitation on entries – minimum age of entrant must be 8yrs (on date of swim).

The licence nos. for the Meet are: 4SE172086 TO 4SE172088

N.B. All Masters Swimmers will be entered and judged under ASA rules and laws and not Masters rules.

We are also seeking technical officials and volunteers to fulfil ASA licensing requirements and ask any qualified parents or friends, who are J1s in training or above, to email their availability to chairman@tonbridgeswimmingclub.co.uk

We encourage swimmers who are sufficiently fast to enter all events.

Entry requirements to guarantee entry up to the entry limit, on first come first served basis, is as follows:

- 400m IM – you need a 100m IM PB faster than 1:30
- 400m Freestyle – you need a 100m freestyle PB faster than 1:25
- 800 or 1500m freestyle – you need a 100m freestyle PB faster than 1:20

To this end along with this letter please find attached:

- Programme of events for TSC Long Distance Closed Level 4 Meet 2017
- Competitive Entry Form
- Promoters Conditions



The events are being held at **Walthamstow Hall School, Holly Bush Lane, Sevenoaks TN13 3UL** on:

1. **400m IM – Sun 22nd Oct** – warm up from 6.10pm
2. **400m Free – Sun 29th Oct** – warm up from 6.10pm
3. **800m / 1500m Free – Sun 26th Nov** – warm up from 6.10pm

Entrant's need to:

1. Choose what events that you wish to enter (you are under no obligation to swim in all the races for your age groups)
2. Complete and submit your entry form along with payment by the deadline shown (please include an entry / seed time as without it you will be seeded as slowest and may not end up swimming with similar speed swimmers)

HDW - All events will be swum on a heat declared winner basis and there will be no finals and swum in speed / seed order.

Disqualifications will be announced by event number followed by heat number and the lane number irrespective of the swimmers age.

All Competitive events will be swum as seeded and you are only eligible to score in your own age group.

Entries will only be accepted by submitting the official entry form. Should you require extra copies there will be a link on the club website www.tonbridgeswimmingclub.co.uk for you to download and print extra copies.

Swim hats are compulsory at this venue.

Good luck,

TSC Committee

Programme of events for TSC Closed Invitational Long Distance Meet 2017

Timings are subject to change dependant on number of entries etc... and will be announced / confirmed once all entries are in.

Licence no.	Date	Venue / time	All single sessions – 1 warm up
4SE172086	Session 1: Sun 22 nd Oct	Walthamstow Hall School, Holly Bush La, Sevenoaks TN13 3UL Warm up from 6.10pm ** Racing to start c.6.40pm **	400m Free
4SE172087	Session 2: Sun 29 th Oct		400m IM
4SE172088	Session 3: Sun 26 th Nov		800m / 1500m Free

You are encouraged to get to the pool in good time for the warm ups (see below for timings).

There is no need to “report in” but you must advise if you are withdrawing from any events and this must be done much earlier and not on the night by emailing directly to

chairman@tonbridgeswimmingclub.co.uk

.... Providing full details of yourself and the specific event(s) you are withdrawing from.

**** Warm up times on event nights:** Provisionally the warm up starts at 6.10pm each night (or as soon as possible after setting up the pool)

**** Racing:** will start after a 30 minute warm up

Other Notes:

- The shallow end of the pool is 1m deep
- Hats must be worn at this pool venue please.
- Lockers are not lockable so please take care of your valuables.
- There is limited spectator space on poolside and a small gallery upstairs.
- Please keep all areas tidy and clear up after yourselves

Directions and parking:

- There is free car parking in the school (enter off Holly Bush Lane and head straight past the main school buildings, leaving them on your left, as drive far as you can go. You will see pool building diagonally ahead of you on your left at the end).
- There are normally other pool users before us so please respect their booking and do not enter poolside until they have vacated (6pm at the earliest).

Competitive Entry Form for TSC Closed Invitational Long Distance Meet 2017

Also open to swimmers from: Beachfield, Bexley, Edenbridge, Sittinbourne & Milton and Orpington O'Jays

Complete all highlighted sections:

Swimmers name (exactly as registered with ASA – write neatly):	
Parental email & tel. no.	
Male / Female:	
Age as at 31st Dec 2017:	Must be 8yrs or older on date of swim
Date of birth:	
ASA No:	
Club name if not TSC:	

ASA and Club Membership of your First Choice Club is required in order to enter.

Event	Day	Entry / Seed Time
400m Free	Session 1: Sun 22 Oct	or print 100m Free PB time (SC)
400m IM	Session 2: Sun 29 Oct	or print 100m IM PB time (SC)
800/1500m Free	Session 3: Sun 26 Nov	State whether: 800m or 1500m or print 100m Free PB time (SC)

For each Freestyle event you must have a 100m free PB faster than 1:20 (or 1:25 for the 400m free)
 For the 400m IM event you must have a 100m IM PB faster than 1:30

If slower please do enter anyway as if there is room Promoters conditions will allow slower entries

Cost per event: **400m events @ £6** **800m or 1500m @ £10**

- TSC members: Cheques made out to "Tonbridge Swimming Club"
- Other Club members: All monies to be via your designated point of contact / manager (see below) who will then pay the fees centrally to TSC

Closing date – 1 week before each relevant session (or earlier if full). Entries received later or not paid for may not be accepted

Where to return completed forms and monies to:

Members of:	Get forms and monies to:
Tonbridge SC	Keith Roshier chairman@tonbridgeswimmingclub.co.uk or to Pam Mills (in foyer on pool night)
Beachfield SS	John King johngking119@live.com
Bexley SC	Alison Woolfenden awoolfenden@hotmail.co.uk
Edenbridge SC	Bruce Robertson brobertson150@aol.com
SMSC	Natasha Osoba kngosoba@gmail.com
Orpington O'Jays	Lorraine lorraine.ojays@virginmedia.com

The time / date such forms are received by Keith Roshier of TSC will be deemed when your entry is received (as it is first come first served do not hang about with your entry and managers from other invited clubs are requested to get the forms forwarded promptly).

Promoters Conditions for TSC Closed Invitational Long Distance Meet 2017

The Promoters Conditions are as follows:

1. This competition is promoted by **Tonbridge Swimming Club (TSC)** and held under ASA Laws and ASA Technical Rules (Any Masters will swim under ASA rules and not Masters rules).
2. Entries are strictly limited to swimmers from TSC and:
 - a. Beachfield SS
 - b. Bexley SC
 - c. Edenbridge SC
 - d. Sittingbourne & Milton SC
 - e. Orpington O'Jays SC
3. The competition will operate under the 'One start rule'.
4. The programme of events is as detailed separately above and is held over the venues as indicated.
5. Ages are at 31st December 2017 (but swimmers must be at least 8yrs old as of date of swim – so no 7yr olds who then turn 8 before 31st Dec 2017 are permitted to swim). It's the swimmer's responsibility to ensure his/her eligibility for each event. All swimmers must be current members of TSC or one of the invited clubs above.
6. The age groups for the TSC internal competitions are:
 - a. 10/U (minimum age allowed: 8yrs as of date of swim)
 - b. 11-12
 - c. 13-14
 - d. 15-16
 - e. Senior (17-24)
 - f. Masters (25+)** (See1 above)
7. The events will be held in a 25 metre pool with anti-wave lane ropes with manual timing.
8. Entries will open / be advertised no later than 7 weeks before Session 1
9. Entries will be accepted from swimmers with PB times recorded as follows:
 - a. Faster than **1:20 for 100m Freestyle** for the 800 & 1500 Freestyle events
 - b. Faster than **1:25 for 100m Freestyle** for the 400 Freestyle event
 - c. Faster than **1:30 for 100m IM** for the 400 IM event
10. Entries will be accepted in priority as follows upon receipt of fully completed entry forms: To qualifying swimmers on first come first served basis after initial entries open (see 8 above)
11. Entries will be limited due to pool space and time as follows (unless, upon demand, pool time can be extended to 3 hours to allow more entries):
 - a. 400m Free: c. 60 swimmers
 - b. 400m IM: c. 54 swimmers
 - c. 800/1500m Free: c. 24 swimmers

The number of entries will only be limited by the Promoter in the case of the events being oversubscribed. In this event entries will be accepted in the order they were received by the Promoter.

12. If your entry is received after the minimum quota listed above you will be notified within 1 week of your entry being received that your entry may be rejected if we cannot find space.



13. Closing date for entries will be no earlier than 1 week before each respective session. If we are oversubscribed we shall close entries earlier and notify all by email and those from other Clubs via their designated point of contact (see entry form).
14. A list of accepted entries will be issued as soon as possible after entries are in along with (if relevant) a reserve list.
15. The Promoter reserves the option, if entries are not full and event timings allow, of accepting top up entries from swimmers with times slower than that specified above as seen fit.
16. An entry fee is payable at the time of entry at a cost of:
 - a. £6 for 400m events
 - b. £10 for 800m or 1500m free
17. It is the responsibility of each swimmer to carefully check accuracy of names, ages, contact details, ASA no. and entry times. Any errors are to be reported to the promoter asap.
18. It is at the Promoters discretion if any late entries are accepted.
19. Entries are to be submitted using the entry forms that will be issued and either handed in manually or by email as may be directed on the entry application form.
20. Refunds will not be given unless an entry is rejected due to the event being over-subscribed.
21. A sign-out system will be in operation. Swimmers will be expected to advise at the earliest opportunity if they cannot swim an event they have entered – this can be done by emailing keith@hsmith.co.uk directly regardless of club.
22. Competitors must be alert on pool side to follow warm up instructions and also when their event is being “whipped”.
23. Competitors must leave the pool by the steps at the side of the pool after their events.
24. All events are run on a HDW basis.
25. Awards will be made to 1st, 2nd and 3rd placed swimmers in each age group in each event within TSC and other awards as the Promoter sees fit.
26. Unsecured lockers will be available. Poolside space is limited so please use lockers where possible. Swim hats are to be worn at all times in the pool.
27. TSC or the pool operators will not accept responsibility for any property lost or stolen.
28. It is forbidden to bring glass containers or hot drinks poolside.
29. Rubbish sacks will be provided and swimmers are responsible for leaving the area as they found it.
30. Photography: In line with The ASA Child Protection Policy / Wavepower it is no longer required that you sign cameras in. However we ask you to respect Safeguarding protocols and ASA guidelines (refer to: <http://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>). So if you plan to take any close up photos or video or if in doubt please ask the Promoter, Announcer or Referee on the night and they can guide you so as to avoid any embarrassment.
31. Results: Competitor’s times and results will be recorded and published at the earliest opportunity on: the TSC web site, at TSC pool side / foyer and via the invited Clubs’ points of contact as possible.
32. The promoter reserves the right to alter the schedule if circumstances demand.
33. Any item not covered within these conditions will be at the discretion of the promoter.
34. Should any circumstances arise that alter any of the above the Promoter will publicise the any such changes by best sensible means as promptly as possible.
35. Data Protection Act 1984: TSC uses computers to run the entries and results of this meet. By submitting entries and accepting entry to the meet, consent is therefore given, as required

Tonbridge Swimming Club

‘Swimming to Achieve’



under The Data Protection Act 1984, to the holding of personal information on a computer. Personal data such as name, club, entered and recorded times may be made public during or after the event.